



We are hiring a

TEMPORARY JUNIOR SHIPPING POLICY OFFICER

[Seas At Risk](#) is a Brussels-based NGO campaigning for the protection and restoration of the marine environment. Together with its 30+ members from all over Europe, it works to make sure that life in our seas and oceans is abundant, diverse, climate-resilient, and not threatened by human activities.

We are looking for a **Temporary Junior Policy Officer** for three-four months to join our Shipping Team. Reporting to the Shipping Policy Director, you will support Seas At Risk's policy work on the [One Planet Shipping](#) initiative.

Key Responsibilities

- Contributing to the development and implementation of SAR's shipping advocacy, particularly in respect of the development of a compelling vision of a future shipping system that is aligned with planetary boundaries and social justice, and action to halve ship climate impacts by 2030, including:
 - Monitoring EU and international policy developments.
 - Drafting of position papers, policy briefings and reports, and organisation of workshops and events.
 - Establishing working relations with relevant government and EU policy-makers and other stakeholders from the shipping and port sector, and promoting SAR policy.
 - Representing SAR in various forums.
 - Collaborating with SAR members and other environmental NGOs and civil society organisations, providing technical and political advice and supporting the coordination of activities to influence EU and international decision-making.
- Supporting SAR identify and deliver impactful media and communication activities.
- Supporting SAR's fundraising, writing grant proposals, and reporting to funders.
- Contributing to the development of SAR policy on the basis of objectives and strategies agreed by SAR's General Assembly.
- Contributing to other work areas when needed.

What We're Looking For

- Relevant university degree or equivalent.
- Excellent writing and editing skills in English (additional languages are a plus).
- Strong strategic thinking and project management skills.
- Experience of policy development, preferably within the NGO or environmental sector.

- Solid understanding of EU institutions and marine/environmental policy is an asset.
- Ability to work both independently and collaboratively in an international team.
- Commitment to SAR's mission and values.
- Experience working in coalitions and supporting strong networks and relationships with EU institutions, NGOs and other relevant stakeholders.

What We Offer

Seas At Risk offers the opportunity to work in a growing NGO with a stimulating, informal, flexible and multicultural working environment. The post is based in Brussels, full time, with contract of three-four months duration dependent on qualifications and budget availability, to start as soon as possible. We offer a competitive salary (pay range extends from 3023.49 EUR to 3189.22 EUR gross depending on relevant experience), coupled with various benefits (including holiday bonus, luncheon vouchers, working from home and representation allowances, contribution to public transport, and equivalent of 32 days paid leave per annum).

Self-Assessment

PLEASE, READ THIS CAREFULLY: Before submitting your application take time for a self-assessment according to the criteria we think are important for this position. We encourage you to be honest in this exercise, as this self-assessment will help you to evaluate if this position is for you.

Please score each criterion from 0 to 3 (0 = not at all; 1 = rather not; 2 = yes, partly; 3 = yes, absolutely). Then sum up the scores to obtain the total.

Criteria (Score: 0 = not at all; 1 = rather not; 2 = yes, partly; 3 = yes, absolutely)		Score
1	I have a good general education, such as a relevant university degree or equivalent	
2	I have excellent writing and editing skills in English	
3	I have additional languages	
4	I have experience of policy development	
5	I have a solid understanding of EU institutions and marine/environmental policy	
6	I am able to work both independently and collaboratively in a team	
7	I am committed to SAR's mission and values	
8	I have experience of working in coalitions and supporting networks and relationships with EU institutions, NGOs and other relevant stakeholders	
9	I am at ease with computers and learn quickly to use new programmes and platforms	
10	I am flexible and able to adapt to changing circumstances (e.g. multiple assignments, working under pressure, responsiveness to requests, follow-up of decisions)	
11	I am open, creative and able to propose and integrate new ideas and approaches	
12	I am happy to occasionally travel for work and to exceptionally work on evenings or on weekends	
13	I have strong self-motivation, curiosity and willingness to learn	
TOTAL		

14	I have an EU work permit and willingness to establish residence in Belgium	Yes/No
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Before submitting your application, please answer to the following questions and you will know if you can apply to this position:

Question	Answer
Is your total score 26 or more?	<p>NO: Your profile doesn't match our criteria, and you should not apply for this position.</p> <p>YES: We are happy to receive your application (if your answer to the next question is YES, too).</p>
Did you answer 'Yes' to question 14?	<p>NO: Unfortunately, you cannot apply for this position.</p> <p>YES: You can apply for this position. Please send your application.</p>

If you are qualified to submit your application, please attach the self-assessment with your scores to the cover letter. Please consider that any application sent without individual scores, or with a total score of less than 26 will be automatically discarded.

How To Apply

Send the following (in English) to secretariat@seas-at-risk.org within the subject line 'Temporary Junior Policy Officer – your surname and name':

- A letter explaining your motivation, values and qualification that you feel you can bring to the role and how you meet the job requirements.
- Your CV.
- The self-assessment score card.
- A sample of policy brief or writing that you have developed in the past.
- An article or any other written material representing well your writing skills in English.
- Contact details of two referees.

Application Deadline: 5 August 2025. Interviews will begin week commencing 11 August.